

PURPOSE

- **TO PROVIDE INFORMATION ON NAVY'S PASSENGER TRANSPORTATION SYSTEM.**

MISSION

MAINTAIN A VIABLE TRAVEL SYSTEM CAPABLE OF EFFECTIVELY SUPPORTING ALL NAVY WORLDWIDE TRAVEL REQUIREMENTS DURING PEACETIME, WARTIME AND IN CONTINGENCY SITUATIONS.

NAVY OFFICIAL TRAVEL POLICY

PROCURE ON A “BEST VALUE” BASIS, SAFE, SECURE, RELIABLE TRAVEL SERVICES THAT SATISFY NAVY OPERATIONAL MISSION REQUIREMENTS.

THE NAVY OFFICIAL TRAVEL SYSTEM

- CENTRALLY MANAGED AT CNO (N41).
 - POLICY AND PROGRAM MANAGEMENT (N413B).
- EXECUTED REGIONALLY BY -
 - 16 NAVY PASSENGER TRANSPORTATION OFFICES (NAVPTOs).
 - COMPLEMENTED BY CONTRACTED CTOs.
 - PROVIDES ALL TRAVEL SERVICES
- MANDATORY FOR NAVY OFFICIAL TRAVELERS TO USE.

NAVY TRAVEL SERVICES SYSTEM

CNO (N41)

OVERALL RESPONSIBILITY

REF: OPNAVINST 4600.24D

FOR
TRANSPORTATION/TRAVEL
(N413B)

MAJOR CLAIMANTS

LANTFLT /PACFLT

REF: OPNAVINST 4650.15

OPERATION OF FIELD ACTIVITIES
(NAVy Passenger Transportation Offices)

CONUS

CHARLESTON
CORPUS CHRISTI
GREAT LAKES
JACKSONVILLE
NEW LONDON
NEW ORLEANS

NORFOLK
PENSACOLA
PORT HUENEME
PUGET SOUND
WASHINGTON DC

OVERSEAS

FAR EAST (YOKOSUKA)
GUAM
HAWAII (PEARL HARBOR)
EUROPE (NAPLES)

NAVY OFFICIAL TRAVEL SERVICES CONTRACTS

- NAVY WAS FIRST SERVICE TO COMPLETE CONTRACTING WORLDWIDE (JAN 1990).
- NAVY WAS FIRST SERVICE TO MAKE IT MANDATORY TO USE CTOs TO OBTAIN OFFICIAL TRAVEL SERVICES.
- NAVY CTOs PROVIDE COMPLETE ONE-STOP TRAVEL SERVICES TO INCLUDING BQ AND COMMERCIAL LODGING RESERVATIONS THROUGH TOTAL AUTOMATION.
- NAVY HAS EARNED OVER \$100 MILLION IN DISCOUNTS/REBATES OVER LIFE OF CONTRACTS.

NAVY PASSENGER TRANSPORTATION MANAGEMENT (N413B) PRIMARY PROGRAM INTERFACES

- ASSISTANT SECRETARY OF THE NAVY (MR&A)(FMC)
- DEPARTMENT OF DEFENSE (ADUSD(TP)) (DTS PMO)
- HEADQUARTERS, U.S. TRANSPORTATION COMMAND (TRANSCOM)
 - AIR MOBILITY COMMAND (AMC)
 - MILITARY TRAFFIC MANAGEMENT COMMAND (MTMC)
- MILITARY SERVICE HEADQUARTERS
- NAVY MAJOR CLAIMANTS
- DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS)
- FISC NORFOLK PHILADELPHIA DETACHMENT
- NAVY PASSENGER TRANSPORTATION OFFICES
- COMMERCIAL INDUSTRY

NAVY WORLDWIDE CONTRACT

- **Awarded** 28 Aug 01
- **Contractor:** SatoTravel
- **Period:** 5 yrs. (1 base year/4 one year option periods).
- **Value:** \$11 million/annum “Fixed Fee”
- **Current Status:**
 - Present airline commission rate is 6% percent with caps no greater than \$25.00/ticket.

REGIONAL APPROACH

- ONE OFFICIAL TRAVEL SERVICES CONTRACT WORLDWIDE:
- Two Navy Travel Regions
 - Navy East - 297 Million
 - Navy West - 138 Million
 - Total - 435 Million
- ALIGNED CLOSELY TO FLEET/PSA AREAS OF RESPONSIBILITY.

NAVPTO FUNCTIONS

- Traffic management analysis.
- Travel services contract oversight.
- Travel policy oversight/enforcement.
- Support of Navy contingency/mobilization requirements.
- International/transoceanic travel to include AMC (Category B) airlift.
- Reconciliation of central billed accounts.
- Group travel arrangements.
- Locations of Navy ships, afloat staffs and mobile units.
- Assist in implementation of DTS within Navy.

SUMMARY OF TRAVEL SERVICES

FY01

COMMERCIAL AIR-

| | |
|--------|-------------|
| PAX | 778,868 |
| COST - | 366,188,724 |

GOV'T AIR

| | |
|--------|------------|
| PAX - | 27,370 |
| COST - | 20,178,026 |

RENTAL VEHICLES -

| | |
|--------|------------|
| VEH - | 386,742 |
| COST - | 67,500,383 |

COML LODGING -

| | |
|--------|------------|
| RES - | 214,776 |
| COST - | 63,493,929 |

GOV'T LODGING -

| | |
|--------|-----------|
| RES - | 74,283 |
| COST - | 6,410,531 |

| | |
|--------------|-------------|
| TOTAL COST - | 523,771,210 |
|--------------|-------------|

Analysis of Navy Gov't Contract Usage FY 01

- Total passengers - 778,868
- Less routes with no contract fare - 196,356
- Contract fares available - 582,512
- Contract fares used - 538,261 (92%)
- Contract fares not used - 44,251 (7%)

SUMMARY OF NAVY CAR RENTAL ACTIVITY

FISCAL YEAR 2001

| | | | | |
|-------|--------|--------|------------|-------------|
| TOTAL | DAYS | RENTAL | AVG | AVG |
| CARS | RENTED | COST | DAILY RATE | DAYS RENTED |

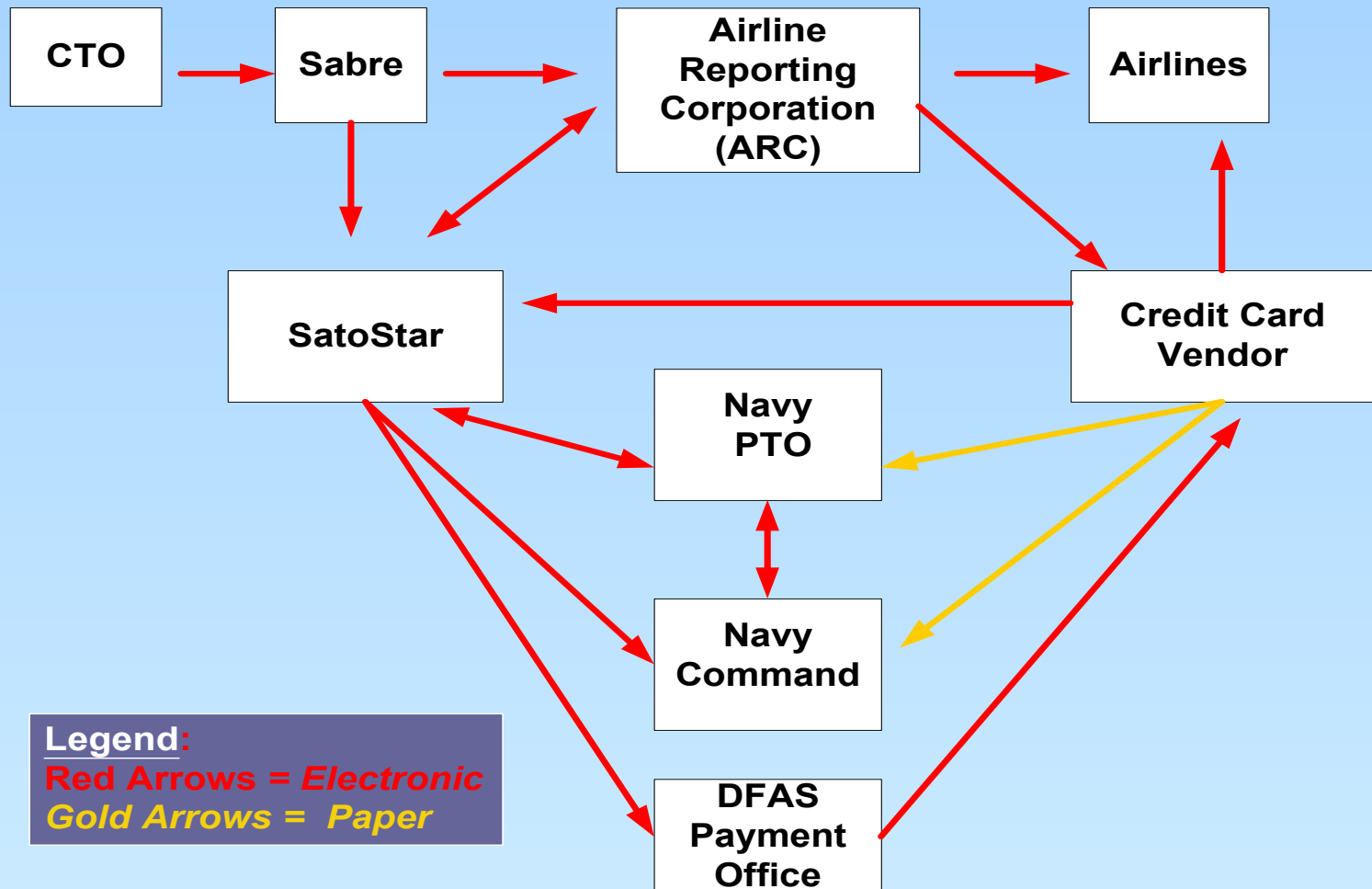
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|--------------|---------|-----------|------------|-------|---|
| NAVY EAST | 193,232 | 943,406 | 29,308,477 | 31.07 | 5 |
| NAVY CENTRAL | 77,521 | 609,866 | 17,340,034 | 28.43 | 8 |
| NAVY WEST | 115,989 | 697,741 | 20,851,872 | 29.88 | 6 |
| TOTAL | 386,742 | 2,251,013 | 67,500,383 | 29.99 | 6 |

SUMMARY REPORT OF NAVY LODGING ACTIVITY FISCAL YEAR 2001

| | | | | |
|-----------------|------------------------|------------------|---------------|-------------------|
| No. of Resev | % of total Bookings | Nights Booked | Total Cost | Avg Daily Rate |
|-----------------|------------------------|------------------|---------------|-------------------|

| | | | | | |
|----------------------|---------|--------|-----------|------------|-------|
| Bachelor Quarters | 74,283 | 25.17% | 402,046 | 6,410,531 | 15.94 |
| Navy Lodge | 6,043 | 02.04% | 31,011 | 1,637,459 | 52.80 |
| Coml Lodging | 214,776 | 72.78% | 743,130 | 63,493,929 | 85.44 |
| TOTALS | 295,102 | 100% | 1,176,187 | 71,541,920 | 51.39 |

CBA Reconciliation Transaction Flow





QUESTIONS?